



MINSTER LOVELL PARISH COUNCIL

www.minsterlovell-pc.gov.uk

Parish Clerk: Debra Rouget

Email: clerk@minsterlovell-pc.gov.uk

Tel: 07712 705865

To: All Members of Minster Lovell Parish Council

You are hereby summoned to a meeting of the Parish Council on **Monday 16th December 2024 at 7.00pm** at St Kenelm's Hall, Brize Norton Road, Minster Lovell, for the transaction of the business stated below. The Public and Press are also invited to attend.

The Agenda is as follows:

1. Welcome/Members present and apologies for absence
2. Declaration of interest in agenda items
3. Parishioner's public participation (for questions and comments on agenda items)
4. To receive the minutes of the Parish Council Meeting dated 18th November 2024 and an update on actions
5. To receive an update from District and County Councillor Liam Walker
6. To receive an update from District Councillor Paul Marsh
7. To review planning applications, decisions, and appeals*
8. S106 funding Minster Lovell Playing Field Trust – for update
9. Ripley Avenue play park project update and plans for opening – for decision
10. Allotments update - Cllr Usherwood
11. Village Hall Development Project - update
12. Dog warden report – To note
13. Village News item Jan, Feb, March 2025 – for approval
14. Finance
 - 14.1 To receive and approve quotes for:
Churchyard grass cutting 2025 – for decision
Consultant to support the creation of a Neighbourhood Plan – for decision
 - 14.2 To receive updates on the monthly bank reconciliation for 31st October 2024 and note balances on bank account:
Balance on savings account as at 30 November 2024 £ 57,456.98
Balance on current account as at 30 November 2024 £118,080.18
 - 14.3 Budget for 2025-26 and precept figure – for approval.
 - 14.4 To consider and approve December receipts and payments due:

Spending powers	Payee	Invoice No	Details	Payment method	Net amount £	Total amount £
103	Multi-hands	00978	Window cleaning November	Online	50.00	50.00
106	D Rouget	N/A	Clerk salary December 2024	Online	private	private
147	Parish Online	38UF056-0009	Website service	Online	440.00	528.00
	Castle Water		Water Allotment	D/D	6.67	6.67
115	Ubico	60070858	Ground Works Sept 2024	Online	360.29	432.35
136	Indeed	100331769	Job advert hosting	Card	1.10	1.10
112	TW Hardscaping	01145	Repairs to hoggin path Ripley Avenue	Online	435.00	522.00
142	ML Village Hall	MLVH-2024-16	Village Hall hire Nov Dec/24	Online	105.00	105.00



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104	Sue Bicker		Xmas refreshments	Cheque	tbc	tbc
115	Ubico	60071087	Laurel maintenance	Online	2626.70	3152.04

*Listed planning applications and financial entries are those received by the Clerk in advance of drafting the meeting agenda. The Council will review all applications received and financial transactions up to the date of the meeting.

Signature Clerk: 

Public Speaking Policy. Minster Lovell Parish Council recognise that communication with parishioners is valuable when making informed decisions and a Parishioner's Public Participation section is made available at the beginning of Council meetings for this purpose.

- Public speaking will be allowed on any agenda item by parishioners of Minster Lovell, at the Parishioner's Public Participation section only. Thereafter public speaking is not permitted.
- After introducing themselves, Parishioners are permitted to speak for 3 minutes on Planning Applications and decisions and a further 3 minutes on other agenda items. The time must be strictly adhered to and speakers are encouraged to practice their presentation in order to use the time constructively.
- Speakers should clearly outline their views concerning the agenda item and representations should be confined to spoken comments.
- Councillors, through the Chairman, can seek clarification only of points made by the speakers.
- Comments of a personal, slanderous, defamatory or otherwise offensive or abusive nature will not be tolerated
- The Chairman of the Council has the right to stop anyone speaking if such comments are made and the speaker may then forfeit their opportunity to continue to speak.

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