



MINSTER LOVELL PARISH COUNCIL

www.minsterlovell-pc.gov.uk

Parish Clerk: Debra Rouget

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To: All Members of Minster Lovell Parish Council

You are hereby summoned to a meeting of the Parish Council on **Friday 8 December 2023 at 7.00pm** at St Kenelm's Hall, Brize Norton Road, Minster Lovell, for the transaction of the business stated below. The Public and Press are also invited to attend.

The Agenda is as follows:

1. Welcome/Members present and apologies for absence
2. Declaration of interest in agenda items
3. Parishioner's public participation (for questions and comments on agenda items)
4. Precept Planning
 - 4.1 Budget review – current financial position
 - 4.2 Budget precept planning 24/25
 - 4.3 Grant applications for approval
 - Coffee and chat
 - Trustees of Wash Meadow
 - Community Counts
 - Minster Lovell Playing Field Trust
 - 4.4 Revenue funding applications
 - Defibrillator
 - Flowers at war memorial
 - Fishing bailiff
 - Village news
 - 4.5 Council Reserves
 - 4.6 Allocation of Projects (including S106 projects)
5. Finance
 - 5.1 Allotment rent and water bill review - for discussion and decision
 - 5.2 Draft budget setting – for discussion (final approval on agenda for 18th December)

Signature Clerk:

Public Speaking Policy. Minster Lovell Parish Council recognise that communication with parishioners is valuable when making informed decisions and a Parishioner's Public Participation section is made available at the beginning of Council meetings for this purpose.

Please Note:

- Public speaking will be allowed on any agenda item by parishioners of Minster Lovell, at the Parishioner's Public Participation section only. Thereafter public speaking is not permitted.
- After introducing themselves, Parishioners are permitted to speak for 3 minutes on Planning Applications and decisions and a further 3 minutes on other agenda items. The time must be strictly adhered to and speakers are encouraged to practice their presentation in order to use the time constructively.
- Speakers should clearly outline their views concerning the agenda item and representations should be confined to spoken comments.
- Councillors, through the Chairman, can seek clarification only of points made by the speakers.
- Council meetings are held in public and therefore, no comments of a personal, slanderous, defamatory or otherwise offensive or abusive nature should be made.
- The Chairman of the Council has the right to stop anyone speaking if such comments are made and the speaker may then forfeit their opportunity to continue to speak.